



The Oak-Tree Group of Schools

Head Office: 6-8 Albion Hill, Loughton, Essex IG10 4RA

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Group Managing Principal

Mr Matthew Hagger B.A. (Hons), M.Ed., PGCE

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7 February 2018

Dear Parents

Re: Easter Holiday Activities Programme

I'm pleased to announce that this Easter we will be running our holiday clubs again. Although all activities are based at Coopersale Hall and Oaklands, as usual children from Braeside and Normanhurst will be very welcome to attend and you will be able to 'mix and match' between schools.

All courses will run from 9.30am until 3.30pm, with additional before and after care from 8.45am until 9.30am and then from 3.30pm until 4pm according to demand. As usual, these sessions will be charged at £2 each and payment should be made directly to the staff. The choices available are as follows:

Course 1: Multi-Sports

Age Range: Current Upper Kindergarten (Oaklands Garden Room) to Year 6

Staff: Ultrasport coaches led by Steve Grenfell, sports coach at Coopersale Hall and Normanhurst. Steve has run our sports clubs and holiday activities for many years and is supported by a team of qualified coaches who know our children.

Venue: 2 weeks at Coopersale Hall
2 weeks at Oaklands

Cost: £20 per day with the option of 3, 4 or 5 days per week

Content: The days will concentrate on improving general skills and there will be many small-sided matches and tournaments with prizes awarded at the end of the week. The activities include short-tennis, rounders, basketball, hockey and football.

Sessions:	Course A:	Tuesday 3 April to Friday 6 April	held at Coopersale Hall
	Course B:	Monday 9 April to Friday 13 April	held at Coopersale Hall
	Course C:	Tuesday 3 April to Friday 6 April	held at Oaklands
	Course D:	Monday 9 April to Friday 13 April	held at Oaklands

Course 2: Early Years Sessions

Age Range: Current Lower Kindergarten to Transition (Reception)

Staff: A team of qualified key workers from Oaklands and Coopersale Hall, all of whom are used to working with Early Years children within the appropriate ratios of staff to children and planning for a range of fun and creative activities.

Venue: 2 weeks at Coopersale Hall and 1 week at Oaklands

Cost: £25 per day with the option of 3, 4 or 5 days, or £110 for a full week

Content: The days will be planned according to the EYFS Curriculum and activities will include arts and crafts, messy play, outside play, science and cooking, story-telling and much more.

Sessions:	Course A:	Tuesday 3 April to Friday 6 April	held at Coopersale Hall
	Course B:	Monday 9 April to Friday 13 April	held at Coopersale Hall
	Course C:	Tuesday 3 April to Friday 6 April	held at Oaklands



Braeside School

130 High Road, Buckhurst Hill
Essex IG9 5SD
020 8504 1133

Braeside School is the trading name of Braeside School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 0783067



Coopersale Hall School

Flux's Lane, Epping
Essex CM16 7PE
01992 577133

Coopersale Hall School is the trading name of Coopersale Hall School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 3524644



Normanhurst School

68-74 Station Road
North Chingford E4 7BA
020 8529 4307

Normanhurst School is the trading name of Normanhurst School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 9380841



Oaklands School

8 Albion Hill, Loughton
Essex IG10 4RA
020 8508 3517

Oaklands School is the trading name of Oaklands School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 3654053



The Oak-Tree Group of Schools

is the trading name of Oak-Tree Schools Holdings Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 03033574

Principals/Directors:
Mr M Hagger B.A. (Hons), M.Ed., PGCE
Mr N Hagger M.A. (Oxon)
Mrs A Hagger Cert.Ed.



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Course 3: Drama Workshop

Age Range: Current Year 1 to Year 6

Staff: Samantha King, Speech and Drama Tutor at Oaklands and Coopersale Hall, who is a professional actor with a diploma from the Italia Conti Academy of Theatre Arts. She has appeared in numerous plays, West End musicals, soaps and adverts.

Venue: 1 week at Coopersale Hall and 1 week at Oaklands

Cost: £100 for a full week

Content: The days will concentrate on learning various drama techniques, improvisations and plays, with drama games as well. There will be a show for parents to watch on the final afternoon, with rehearsals during the week.

Sessions: **Course A: Tuesday 3 April to Friday 6 April** held at Coopersale Hall
Course B: Monday 9 April to Friday 13 April held at Oaklands

Overview:

		Coopersale Hall			Oaklands	
Week 1	Tues 3 April to Fri 6 April	Multi-Sports	Drama Workshop	Early Years	Multi-Sports	Early Years
Week 2	Mon 9 April to Fri 13 April	Multi-Sports		Early Years	Multi-Sports	Drama Workshop

The courses will only be available to children from our four Oak-Tree Schools and it is not intended for them to be limited to attending their own school – please feel free to choose the activity at whichever school is hosting it, nomatter which school they attend.

All staff are qualified in their areas, have first aid training, hold current criminal records checks with the DBS and have been trained in child protection procedures.

Children will require a packed lunch, appropriate clothing and footwear. Additional water will be available from the school drinking fountains.

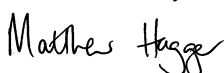
Please make sure that your children do not bring to school any electronic equipment, such as iPads or mobile phones. Instead, they are welcome to bring a reading or puzzle book to read for any breaks during the day.

Places are limited on each course and demand is normally very high so please complete and return the attached booking form before **Friday 23 March** to avoid disappointment. Places will be allocated strictly on a first come, first served basis. Due to the requirement to meet the appropriate staffing ratios in advance, weeks will not be able to be rearranged or cancelled once booked.

I am sure that these sessions will be enjoyed by our pupils and am pleased that they will have this opportunity to keep their minds and bodies active during the Easter holidays. We are constantly looking to develop further our holiday clubs and we are already looking at our provision for the 7-week summer break to give you more notice of the courses available.

With kind regards

Yours sincerely



Matthew Hagger
Group Principal



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