



# Oaklands School

8 Albion Hill, Loughton  
Essex IG10 4RA

Tel: 020 8508 3517  
Fax: 020 8508 4454

## HEADMISTRESS

MRS SUE BELEJ B.A. (JNT HONS), CERT.ED.

E-mail: [info@oaklandsschool.co.uk](mailto:info@oaklandsschool.co.uk)  
Website: [www.oaklandsschool.co.uk](http://www.oaklandsschool.co.uk)

July 2019

Dear Parents

### Celebration of the Year and Prize Giving and Review of the Year

On Wednesday 3 July we will be holding our annual Celebration of the Year for Lower Kindergarten, Garden Room and Reception children at 2pm followed by Prize Giving and Review of the Year for pupils in Years 1 to 6 at 4pm. Our guest speaker at Prize Giving this year will be Miss Jessica Herbert, a former pupil of the school. Both events will be held in the marquee on the school field and we invite parents to come along, but please be advised that due to space restrictions, we can only allow two family members. Thank you.

### Upper Kindergarten 'Welcome meeting'

Present Lower Kindergarten children and new children joining Upper Kindergarten in September will be meeting their new Keyworker on Thursday 4 July. Parents are invited to attend a brief information meeting in the school hall at 2.45pm. Present Lower Kindergarten children will remain in Lower Kindergarten while the meeting takes place. They will join their parents in Upper Kindergarten at approximately 3.20pm. The 'Welcome meeting' will finish at 4pm.

### 'Meet the Teacher' Reception to Year 6

On Friday 5 July, all the children will spend the afternoon with their new class teacher and at the end of the day parents will also be able to meet their child's new teacher. Please note the following timings:

#### September 2019 Reception children:

1.40pm to 2.25pm	Children to be with their new teachers
2.30pm to 3.00pm	Parents to meet their child's new teacher

#### September 2019 Year 1 to Year 6 pupils:

1.40pm to 2.50pm	Pupils to be with their new teachers
3.00pm to 3.30pm	Parents to meet their child's new teacher

The class lists, together with the names of staff and new classrooms, have already been sent out to you. Please remember to come to the hall via the school office when you arrive at school. At 2.30pm (Reception parents) or at 3pm (Year 1 to Year 5 parents), a member of staff will take you to meet your child's new teacher.

### Sports Day

Hopefully, the weather will be kind to us on Monday 8 July for our second attempt to hold our annual Sports Day. Please note the following times for the different age groups of the school.

Year 1 and Year 2: 9.00am - 10.20am

LK, UK, Reception: 10.40am – 12.15pm

Years 3-6: 1.40pm - 3.20pm

### **Year 6 Leavers' Assembly**

Year 6 parents are invited to attend the Year 6 Leavers' assembly on Tuesday 9 July, 9am in the school hall. Please enter the school via the doors to Reception, which will be opened at 8.45am.

### **Year 6 Mini Fete**

Year 6 are organising their mini fete for Tuesday 9 July. Reception to Year 5 classes are given a time slot to attend the fete. We normally suggest no more than £2 to be bought into school for spending money at the mini fete in a named purse or envelope. Thank you for your cooperation.

### **Loughton Library Summer Reading scheme**

We are due to welcome a representative from Loughton library to our assembly on Friday 5 July. She will be telling the children about the summer reading scheme that Loughton library organises each year. I hope lots of the children will participate in the scheme during the summer holidays.

### **Staffing**

At the end of a school year we often have to say goodbye to a few members of staff. However, this year it is only Mrs Michelle Bull who is leaving her role as our Computing teacher to become a full time class teacher at Coopersale Hall School. I would like to thank her for teaching and inspiring your children in the world of computing and wish her every success in her new teaching position within the Oak-Tree Group of Schools.

### **Our Neighbours**

I would be very grateful if parents of the school could keep a closer eye on their children as they walk along the surrounding pavements near the school. Our neighbours have informed us that some of the younger children in particular are ringing the bells on the gates of their houses or walking along their low front walls. Thank you in anticipation of your cooperation in this matter.

### **Queries, Concerns and Complaints**

As I am sure you will be aware, we have an open door policy throughout the school and we make every effort to respond quickly to any queries or concerns you may have. I thought you might like to know that over the course of this academic year we had one formal complaint, which was resolved quickly and to the satisfaction of all parties. Please do continue to come in and chat if you would like to.

### **Forthcoming Events**

Wednesday 3 July	EYFS Celebration of the Year 2pm Y1 – Y6 Prize Giving 4pm
Thursday 4 July	Upper Kindergarten Tea Party 2.45pm
Friday 5 July	'Meet the Teacher' afternoon (Reception to Year 5)
Monday 8 July	Sports Day  Reports published to parents
Tuesday 9 July	Y6 Leavers Assembly to parents 9.00am  Y6 Mini Fete 1.45pm
Wednesday 10 July	Last day for pupils:  12.00pm finish for LK, UK and Reception

12.15pm finish time for Y1 & Y2

12.30pm finish time for Y3, Y4, Y5 and Y6

**Wednesday 4 September – BACK TO SCHOOL – FIRST DAY OF AUTUMN TERM**

As we come to the end of another year at Oaklands, I would like to congratulate the children for all their hard work, perseverance and achievement; I would like to thank you, the parents for your support that you have shown the school, but also for your commitment towards supporting the education of your children.

May I wish you all a lovely summer holiday and I look forward to welcoming you back in the Autumn Term on Wednesday 4 September 2019.

With kind regards

Yours sincerely

*Sue Belej*

Sue Belej

